

YOUR DEVELOPMENT IS OUR BUSINESS

We Deliver



WHO WE ARE

Act Skills Development (Pty) Ltd was established in February 2016 by its directors. The company's directors have over twenty years' experience in the training industry and are SMEs in the training field.

We offer accredited and non-accredited training. The focus of Act Skills Development is to be the leading Skills Development provider in the industry, and we deliver. We have a national footprint.

Training is conducted at clients' premises. We have training venues in Gauteng, KZN and Western Cape.

We are accredited with:

- Transport Seta (TETA)
- Department of Labour
- Department of Transport
- QCTO



TARGET MARKET

- Drivers
- Operators
- Warehouse Staff
- Supervisors/Team Leaders
- Facilitators/Assessors/Moderators
- Elementary Occupations

OUR APPROACH

- Learnerships
- Skills Programs
- Retainers
- Customisation of Material
- License Agreements
- Project Management
- Driver Of the Year Competition
- Uploading Learners on Seta LMS
- Internal Moderation

OUR OFFERING

COMPLIANCE

1. Operator License

LIFTING EQUIPMENT

- Counterbalance Lift Truck (Forklift)
- Power Pallet Truck
- Pedestrian Stacker
- Reach Truck
- Order Picker
- VNA
- Mobile Elevated Platform (MEWP)
- Cherry Picker



CRANES

- Mobile Crane
- Truck Mounted Crane
- Cab Controlled Overhead Crane
- Pendant Controlled Overhead Crane
- Overhead Electric Traveling Crane
- Hydraulic Crane
- Lattice Boom Mobile Truck Crane
- Lattice Boom Mobile Crawler

RIGGING

- Basic Rigging – Safe Lifting Practice
- 2. Basic Compliance**
 - First Aid (Level 1,2 and 3)
 - Fire (Level 1 and 2)
 - SHE Representative
 - 3. Dangerous Goods**
 - Conveying Dangerous Goods by Road
 - Handling and Controlling Dangerous Goods
 - 4. Risk Assessment/ Management**
 - Incident Investigation
 - Emergency Preparedness



DRIVING

- Plan and Prepare Delivery
- Health and Wellness
- Customer Care
- HIV/AIDS Awareness
- Defensive and Offensive Driving- Codes B/EB/C1/C/EC1/EC
- Basic Mechanical Appreciation
- Loading and Offloading of Goods
- Eco Driving
- Fatigue Management
- Basic and Advanced Driver Training
- Anti Hijacking
- Passenger services (Commuter, Coach and Long Distance)

EARTH MOVING

- Tow Motor
- TLB
- Bobcat
- Moto Grader
- Front End Loader
- Bulldozer
- Dumper
- Tipper
- Concrete Mixer
- Excavator

PEOPLE

- Supervisor Development
- ABET (Level 1-4)
- Customer Service
- HIV/AIDS
- Personal Finance



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Co Reg No.: 2016/037189/07



FREIGHT HANDLER

Qualification

NQF Level 3, 122 Credits

Targeted Learners

Target learners for a National Qualification in Freight Handling typically include individuals interested in pursuing a career in logistics, transportation, and freight management. These learners can come from various backgrounds, including:

- School Leavers
- Adults seeking a career change
- Current Logistics and Transport Workers
- Apprentices and Trainees
- Warehouse and Distribution Staff
- Employers in Logistics and Transport

Entry Requirements: NQF Level 3

Duration

12 Months. This qualification consists of compulsory modules made up of knowledge, practical skill, and work experience modules.

TRUCK DRIVER

Qualification

NQF Level 3, 130 Credits

Targeted Learners

The target learners for the national qualification Truck Driver are individuals who aim to operate trucks with a Gross Vehicle Mass (GVM) of more than 3,500 kilograms. This qualification is designed for those who want to ensure the safe and economic transportation of cargo from one point to another. These learners can come from a range of backgrounds and may include:

- Aspiring Truck Drivers
- Current Drivers Seeking Certification
- School Leavers and Young Adults
- People Seeking a Career Change
- Warehouse and Logistics Employees

Entry Requirements: NQF Level 2

Duration

12 Months. This qualification consists of compulsory modules made up of knowledge, practical skill, and work experience modules.

BUS DRIVER

Qualification: NQF Level 3, 120 Credits

Targeted Learners

The QCTO bus driver qualification is designed for individuals who aim to become professional bus drivers. The target learners include:

- New Entrants
- Career Changers
- Current Employees

Entry Requirements: NQF Level 2

Duration

12 Months. This qualification consists of compulsory modules made up of knowledge, practical skill, and work experience modules.

TAXI DRIVER

Qualification: NQF Level 3, 120 Credits

Targeted Learners

Target learners for a National Qualification in Taxi Driving are typically individuals who are interested in pursuing a career as a professional taxi driver or enhancing their current skills within the industry. The target learners may include:

- Aspiring Taxi Drivers
- Current Taxi Drivers Seeking Formal Qualifications

Entry Requirements

NQF Level 1 and driver's license

Duration

12 Months. This qualification consists of compulsory modules made up of knowledge, practical skill, and work experience modules

SUPPLY CHAIN PRACTITIONER

Qualification

NQF Level 5, 145 Credits

Targeted Learners

Target learners for a National Qualification in Supply Chain are individuals who are looking to build a career or advance their knowledge and skills in supply chain management, logistics, and distribution. These learners may come from a variety of backgrounds, and could include:

- Aspiring Supply Chain Professionals
- Current Supply Chain or Logistics Employees
- Warehouse and Distribution Centre Staff
- Logistics and Transportation Service Providers

Entry Requirements

Accredited providers and approved workplaces may recognise prior learning against the relevant access requirements.

Duration

12 Months. This qualification consists of compulsory modules made up of knowledge, practical skill, and work experience modules

TRANSPORT CLERK

Qualification

NQF Level 4, 121 Credits

Targeted Learners

Target learners for a National Qualification in Transport Clerk typically include individuals who are seeking to pursue or advance a career in the administrative and logistical aspects of transportation and logistics. These learners come from various backgrounds and may include:

- Aspiring Transport Clerks
- Current Transport or Logistics Staff
- School Leavers or Young Adults
- Administrative Professionals in Related Fields
- Warehouse and Distribution Employees

Entry Requirements

Accredited providers and approved workplaces may recognize prior learning against the relevant access requirements.

Duration

12 Months. This qualification consists of compulsory modules made up of knowledge, practical skill, and work experience modules

TRANSPORT MANAGER

Qualification

NQF Level 5, 205 Credits

Targeted Learners

Target learners for a National Qualification in Supply Chain are individuals who are looking to build a career or advance their knowledge and skills in supply chain management, logistics, and distribution. These learners may come from a variety of backgrounds, and could include:

- Aspiring Transport Managers
- Current Transport or Fleet Managers
- Logistics or Supply Chain Professionals
- Drivers or Fleet Supervisors Looking to Progress
- Transport Coordinators or Planners
- Supervisors or Team Leaders in Transport Operations
- Regulatory or Compliance Professionals
- Government or Public Sector Employees

Entry Requirements

NQF Level 4 with maths or Transport Clerk Certificate

Duration

12 Months. This qualification consists of compulsory modules made up of knowledge, practical skill, and work experience modules

